

## **Frequently Asked Renewal Questions**

### **My renewal certificate says my license expires on March 1<sup>st</sup>, not the last day of my birth-month. Won't my license be expired if I don't renew by March 1<sup>st</sup>?**

No, on January 1, 2016 we will update all expiration dates to reflect the correct expiration date. To check your expiration date, look up your license on our verification page:

<http://www.veterinary.texas.gov/verify.php>

### **Why did you change to a birth-month renewal system?**

The transition to a birth-month system will allow for faster renewal processing by reducing the extremely high volume of renewals during January and February. Instead, renewals will be processed all 12 months of the year. Also, having a birth-month expiration date will make it easier for licensees to keep track of when their continuing education is due.

### **When does my continuing education need to be completed?**

To renew your license in 2016, your continuing education should have been completed by December 31, 2015. Once you have renewed in 2016, your continuing education requirement will begin again and your continuing education will be due before you renew in 2017. All continuing education earned in 2016 will count towards your 2017 renewal. Your continuing education will continue to be due annually before your renewal.

### **How can I tell if the Board has processed my renewal?**

During the renewal process, you can verify that we have processed your renewal application by checking the expiration date of your license on the license verification page of the Board's website at <http://www.veterinary.texas.gov/verify.php>. If you renew online, we will receive your transaction from the state's payment center on the next business day, review the information you have submitted, and display your updated license information on our website the next day, if you have met all of the requirements. If your expiration date has not changed on the website within 3 business days of your online renewal, you should contact the Board.

### **How early can I renew my license?**

You can renew your license at any time in the 3 months before it expires, but you should renew it at least a week before the expiration date since it can take up to 2 business days for your renewal to be verifiable on the board's website. There is no penalty for renewing early, your expiration date will not change. Don't wait for your reminder letter.

### **What do I do if I didn't receive a renewal certificate?**

As of May, 2015 licensees are no longer required to post renewal certificates. Therefore, the Board has stopped sending out renewal certificates. The licensee information on our website is considered to be the most current information and the most accurate way to verify a license. Licenses can be verified at <http://www.veterinary.texas.gov/verify.php>.

### **How much is my renewal fee?**

The reminder letter you receive will have a fee schedule included that shows the pro-rated renewal fee for your birth-month. You can also look up the fees on the renewal page at

<http://www.veterinary.texas.gov/renewal.php>.